

## Milpitas Fire Department Project Transmittal Sheet – (Fees Effective July 1, 2013)

**Please complete form.** Choose the activity from the categories below that represents the permit type. Calculate fees due and submit payment to the Finance Department. One copy of this form with receipt must accompany plans. **Plans will not be processed without prior payment (NO CREDIT CARD).** Call 408-586-3365 for questions and assistance.

Company Name (Applicant): \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Co. Address (Applicant): \_\_\_\_\_ Contact Phone #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Company Phone #: \_\_\_\_\_ Contact Person E-mail: \_\_\_\_\_  
 Project Name (Business): \_\_\_\_\_  
 Project Address (Bus. site): \_\_\_\_\_  
 Scope of Work: \_\_\_\_\_

**FEES <sup>(1)</sup> – EFFECTIVE JULY 01, 2013 - THE CITY OF MILPITAS RESERVES THE RIGHT TO AMEND THE FEE SCHEDULE**

➔ LIFE SAFETY (L/S) - (100-3221)		➔ LIFE SAFETY CONT. - (100-3221)	
<input type="checkbox"/> <b>Fire Underground Water Systems</b>		<input type="checkbox"/> <b>Miscellaneous Fire Permits Cont.</b>	
<input type="checkbox"/> Underground Lateral - new or replace (each)	\$ 820.00	<input type="checkbox"/> Failure to obtain a permit <sup>(2)</sup>	<b>Double Fees</b>
<input type="checkbox"/> Underground Lateral - repair (each)	\$ 328.00	<input type="checkbox"/> Revision: 1 hour charge min. or (HR * \$/HR)	\$ 164.00
<input type="checkbox"/> Underground Fire Line – new or repair (per HR) <sup>(4)</sup>	See note <sup>(4)</sup>	<input type="checkbox"/> Other activities not listed (\$164.00/HR)	
<input type="checkbox"/> <b>Fire Sprinkler Systems</b>			
<input type="checkbox"/> New, addition, alteration (≤ 2K SF)	\$ 492.00	<b>➔ HAZARDOUS MATERIALS - (100-3220)</b>	
<input type="checkbox"/> New, addition, alteration (> 2K SF) Fee = \$492 + [\$0.1148/SF * (Area SF – 2K SF)]	<b>Per fee formula</b>	<input type="checkbox"/> <b>Tenant Improvement</b>	
		<input type="checkbox"/> Small Haz Mat (piping)	\$ 328.00
		<input type="checkbox"/> Medium Haz Mat (tanks, treatment, etc)	\$ 820.00
<input type="checkbox"/> <b>Fire Alarms Systems</b>		<input type="checkbox"/> Large Haz Mat (plating, H Occupancy)	\$ 1,476.00
<input type="checkbox"/> Addition, alteration, repair < 5 devices	\$ 328.00	<input type="checkbox"/> <b>Closures</b>	
<input type="checkbox"/> Addition, alteration, repair 5 to <10 devices (≥ 10 devices and/or new panel see “new system” below)	\$ 656.00	<input type="checkbox"/> Small Facility	N/C
<input type="checkbox"/> New system (≤ 5K SF)	\$ 656.00	<input type="checkbox"/> Medium Facility	\$ 492.00
<input type="checkbox"/> New system (> 5K SF) Fee = \$656 + [\$0.0984/SF * (Area SF – 5K SF)]	<b>Per fee formula</b>	<input type="checkbox"/> Large Facility	\$ 820.00
		<input type="checkbox"/> Process/tool closure	\$ 492.00
		<input type="checkbox"/> <b>Underground Tank</b>	
<input type="checkbox"/> <b>Miscellaneous Fire Permits</b>		<input type="checkbox"/> Tank installation, 2 or less	\$ 1,312.00
<input type="checkbox"/> Hood and Duct System (each)	\$ 656.00	<input type="checkbox"/> Each additional tank installation (beyond 2)	\$ 328.00
<input type="checkbox"/> FM 200, or other fire extinguishing systems (deluge, foam, pre-action, etc.) (each)	\$ 656.00	<input type="checkbox"/> Tank system removal, 2 tanks or less	\$ 492.00
<input type="checkbox"/> Tents, canopies, membrane structures 4 or less	\$ 492.00	<input type="checkbox"/> Each additional tank removal	\$ 164.00
<input type="checkbox"/> Tents, canopies, membrane structures 5 or more	\$ 656.00	<input type="checkbox"/> <b>Miscellaneous Haz Mat Permits</b>	
<input type="checkbox"/> Fire clearance, pre-insp., serving 25 or less clients	\$ 50.00	<input type="checkbox"/> Fire Code permit not otherwise listed (2HR)	\$ 328.00
<input type="checkbox"/> Fire clearance, pre-insp., serving 26 or more	\$ 100.00	<input type="checkbox"/> Alternate Materials & Methods Review (each)	\$ 656.00
<input type="checkbox"/> Temporary Assembly, 50-299 Occupants	\$492.00	<input type="checkbox"/> CERS (CA Environmental Reporting Sys.)	\$ 328.00
<input type="checkbox"/> Temporary Assembly, 300-999 Occupants	\$820.00	<input type="checkbox"/> APSA (Aboveground Petroleum Storage Act)	\$ 328.00
<input type="checkbox"/> Temporary Assembly, 1000 or more Occupants	\$1,312.00	<input type="checkbox"/> Failure to obtain a permit <sup>(2)</sup>	<b>Double Fees</b>
<input type="checkbox"/> Fire Code permit not otherwise listed (2 HR)	\$ 328.00	<input type="checkbox"/> Other activities not Listed (\$164.00/Hour)	
<input type="checkbox"/> Alternate Materials & Methods Review (each)	\$ 656.00		
		<b>➔ Fast Track or After Hours Inspection (extra) (100-3252) <sup>(3)</sup></b>	<b>\$ 738.00 <sup>(3)</sup></b>

**NOTES:**

- (1) The Fire Department reserves the right to evaluate paid fees and make adjustments when necessary.
- (2) Failure to obtain a permit will result in double the standard permit fees.
- (3) Limited to staff availability. Requires prior approval for this service.  
Fee = OT\$/HR = \$246.00, (with 3 HRS minimum charge).
- (4) Please contact the Fire Prevention Division for new fire water-line fees.  
Minimum charge is 3 hrs. (\$164.00/HR).
- (5) Emergency Response Mapping Fee \$ 164.00 (new site - project)
- (6) Standard charge per HR = \$164.00. For overtime is OT\$/HR = \$246.00.

**TOTAL FEES:**

L/S Fire Fees (100-3221 F1)	\$ _____
Hazardous Materials Fire Fees (100-3220 FI)	\$ _____
Fire Dept. GIS Mapping (100-3691 FG) <sup>(5)</sup>	\$ _____
Fast Track/After Hours (100-3252 FFT)	\$ _____
Fire Dept. Automation Fee (100-3692 FAF)	\$ 6.77
Archive Fee (100-3639 FV)	\$ 25.00
<b>Total Fees for Fire Dept. Process <sup>(1)</sup></b>	<b>\$ _____</b>

**Finance Department Use Only**

<b>Date Paid:</b> _____	<b>Total Amount Paid:</b> _____
<b>City of Milpitas Bus. Lic. #:</b> _____	<b>Receipt Number:</b> _____

**1 copy to Finance; 1 copy to Fire Department with plans; 1 copy to Applicant**

\* This transmittal is not a complete list of Fire fees. For a complete list, please contact the Fire Prevention Division.